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THE REGISTRAR

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dear Sir or Madam:

I am applying for enrollment/registration as a/an \_\_\_\_Engineer Intern \_\_\_\_Professional Engineer  
\_\_\_\_Surveyor Intern \_\_\_\_Professional Surveyor. The Mississippi Board of Licensure for  
Professional Engineers and Surveyors requires an official transcript of my record. I attended

\_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_ and  
(College/University) (date) (date)

graduated on \_\_\_\_\_ with \_\_\_\_\_ degree in \_\_\_\_\_.  
(date) (type of degree) (major)

My social security number is \_\_\_\_\_.

I will appreciate your forwarding an official transcript of my record to:

**Mississippi Board of Licensure for Professional Engineer & Surveyors**  
**660 North Street, Suite 400**  
**Jackson, MS 39202**

in the enclosed stamped addressed envelope, as soon as possible, since my application will not be  
considered by the Board until the transcript is received in the Board office.

If there is a charge for this service, please forward a statement to me at the above address.

Sincerely,