

Character Reference Form

Mississippi Board of Licensure for Professional Engineers & Surveyors

Dear Sir/Madam:

The individual identified as the applicant on the attached form has applied to this Board for licensure to practice PROFESSIONAL ENGINEERING in the State of Mississippi and has either given your name as a reference or has stated that he/she worked for or with you. Your assistance will be of value to the profession; and the information, except for the amount of verified experience, will remain confidential within this Board.

ANY PERSON SIGNING THIS STATEMENT WILL BE EXPECTED TO KNOW THE FOLLOWING:

This Board is required by law to obtain evidence of the good character and qualifications of applicants for licensure as engineers before registration. Statements by responsible persons with actual personal knowledge of the applicant's character and qualifications will be filed by the Board for consideration as evidence in such knowledge.

The Board emphasizes that evidence submitted on this form should not be perfunctory or made for the mere purpose of aiding that applicant to be licensed. On the contrary, the execution of this statement by any person will be accepted by the Board as a deliberate act made with full knowledge of the responsibility toward the public interest involved.

In giving your answers, consider that licensure of professional engineers by the State of Mississippi is based on the following definitions given in Chapter 13, Title 73, Code of Mississippi 1972:

PROFESSIONAL ENGINEER - a person who has met the qualifications as required under Section 73-13- 23(1) and who has been issued a certificate of registration as a professional engineer.

PRACTICE OF ENGINEERING – any service or creative work requiring engineering education, training, and experience in the application of special knowledge of the mathematical, physical, and engineering sciences to such services or creative work as consultation, investigation, expert technical testimony, evaluation, planning, design and design coordination of engineering works and systems, planning the use of land, air and water, performing engineering surveys and studies, and the review of construction for the purpose of monitoring compliance with drawings and specifications; any of which embraces such engineering services or work, either public or private, in connection with any utilities, water resources, structures, buildings, machines, equipment, processes, work systems, projects, communication systems, transportation systems, industrial or consumer products or equipment of control systems; or engineering services or work of a communications, mechanical, electrical, hydraulic, pneumatic, chemical, geotechnical (including geology and geohydrology incidental to the practice of engineer) geological, environmental, or thermal nature, insofar as they involve safeguarding life, health or property and including such other professional services as may be necessary to the planning, progress and completion of any engineering services.

Since the Board cannot consider an applicant for licensure or admit a candidate for examination until replies are obtained from these references, a prompt reply will expedite our handling of the applicant's request for licensure. A stamped return envelope is enclosed for your convenience in replying.

PLEASE SEAL THE ENVELOPE, SIGNING YOUR NAME ACROSS THE SEALED FLAP.

Sincerely,

MISSISSIPPI BOARD OF LICENSURE FOR PROFESSIONAL ENGINEERS & SURVEYORS

Character Reference Form – Mississippi Board of Licensure for Professional Engineers & Surveyors

(Before completing this form, please be sure to read the information on the opposite side.)

Applicant's Name

1. Are you a licensed Professional Engineer? _____ State: _____ No.: _____

2. I know this applicant:

very well **well** **slightly** **not at all**

3. My contacts with the applicant were from:

_____ to _____
Mo./Yr. Mo./Yr.

4. These contacts were:

As an Employee **As an associate in Engineering work** **in Professional Society Activities**
 As a student in my classes **in Social or Community Activities**
 Other _____

5. What is your opinion of the applicant's personal integrity and character? _____

6. I have personal knowledge of the applicant's engineering work. **Yes**; **No**. The type of practice engaged in and quality of performance are indicated of the scale below:

Type of Practice	Above Average	Average	Below Average	Unsatisfactory	I haven't sufficient knowledge
Major Design	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Responsible Charge	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Subordinate Work	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

7. I **would**; **would not** employ applicant on a project where his/her decisions would be final because _____

8. Licensure in Mississippi is not by classification of any branch of Engineering practice. However, the Board is interested in the applicant's background and experience and appreciates your evaluation of the applicant's proficiency in one or more of the listed categories:

Civil **Electrical** **Mining** **Other** _____
 Chemical **Mechanical** **Structural** **I haven't sufficient knowledge**
 Environmental

9. Considering the need to protect public health, safety and welfare, in my opinion this applicant would rank in professional competence and responsibility as shown:

Qualified **Add'l Experience Needed** **Unqualified** **I do not have sufficient knowledge on which to base on answer.**

10. REMARKS: The Board will appreciate any additional or amplifying information regarding the applicant's engineering experience, capabilities, and limitations (if any):

11. Based on the definition given on the reverse side, I **do**; **do not** recommend the applicant for licensure as a Professional Engineer.

I certify that the above statements are correct to the best of my knowledge, not made for the purpose of aiding an unqualified applicant to become registered but with full realization of the responsibility toward the public where the safeguarding of life, health and property is concerned or involved.

Affix PE Seal

Name _____
Address _____
City _____ State _____ Zip _____
Signature _____

Date _____